

Instructions for Prerequisite Essay

NCJA Leadership Institute

Session #1 – 2019

During the online phase of this program, you are asked to read two books on leadership; *Lincoln on Leadership* (Phillips) and *It's Your Ship...* (Abrashoff). Based on your comprehension of the two focal leaders of these books, choose at least two traits from each of them (good or bad) and discuss how those traits impacted their effectiveness as leaders. Include in your discussion on both leaders any similarities between their styles of leadership and that of your own.

This should be approached from an academic perspective and written using proper grammar and punctuation. Include a cover page and an “endnotes” section noting appropriate references. In addition to the two books mentioned, you should reference at least **three** additional sources (online sources are permitted; however this does not include Wikipedia or similar non-validated sites). Please adhere to the following additional criteria:

- Font size #12
- Font style Times New Roman
- Margins one-inch on either side
- Single-spaced with proper use of paragraphs
- Endnotes should be written in APA style
- Length of paper should be at least 1500 words, but not exceed 2000

Once completed, please save your paper as a Microsoft Word Document and e-mail it to ktingen@ncdoj.gov. Please do not assign a password to open the paper. If it cannot be opened and graded, it cannot be considered.

Your paper is graded based on content (up to 50 points), proper spelling, grammar, and punctuation (up to 30 points), and follows all other criteria (up to 20 points).

*Your final grade is compared with those of other applicants, and within the context of completion of all prerequisites in the process of selecting the students who attend this session. You will be notified whether selected or not and provided feedback regarding the selection process if requested.